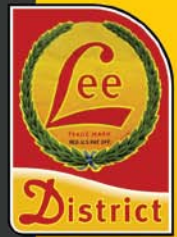


Historic Downtown Salina:  
Something for  
**EveryBUDDY!**



October 6, 2010

Greetings from every **BUDDY** in historic Salina downtown, Lee District!

Once again it is time to start making preparations for the **10<sup>th</sup> Annual Christmas Festival** and **18<sup>th</sup> Annual Miracle on Santa Fe Parade of Lights** on Saturday, November 20, 2010. The parade will start at 6 p.m. Parade route is Santa Fe Ave. from Elm Street to Prescott St.

This is an invitation to you and your organization to participate in the 18<sup>th</sup> Annual Miracle on Santa Fe Parade of Lights. Traditionally we have had floats, horse drawn carriages, walking gifts, carolers, and vehicles decorated with Christmas lights and other Christmas adornments. All entries are required to be centered on a Christmas theme and the entry is to be lighted. Bringing up the rear of the parade will be Santa Claus.

*Salina Downtown contracts with the "Real" Santa Claus from the North Pole, so we ask that you do NOT use a Santa Claus as part of your entry.*

**Take note of the two documents enclosed -- electrical/generator requirement and a compliance form.** Each lighted entry is required to follow these electrical requirements. To participate in the parade, lighted entries must submit a completed compliance form either by returning it with your parade registration form or at the parade registration table prior to the parade start.

**Deadline for entry signup** (registration form enclosed) is **5 p.m., Monday, November 15.** We are **unable to accept late entries.** All registered entries will receive a follow-up letter with lineup details including arrival time and specific lineup locations.

Once again, we encourage you to participate in the **10<sup>th</sup> Annual Christmas Festival** and the **18<sup>th</sup> Annual Miracle on Santa Fe Parade of Lights** Saturday, November 20, 2010.

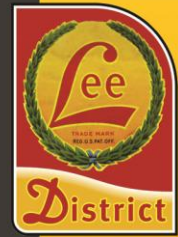
Sincerely,

*Hank*

(Ms.) Hank Corcoran Boyer  
Parade Chairperson

Enc.

Historic Downtown Salina:  
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## FLOAT ELECTRICAL AND GENERATOR REQUIREMENTS

For **safety** and **insurance** purposes Salina Downtown, Inc. required ALL lighted entries to follow electrical and generator requirements for the **17<sup>th</sup> Annual Parade of Lights**.

1. Electrical wire must be of a type approved for the use of which it is being used, shall have a sufficient capacity, shall be secured to prevent damage (may not be attached with staples), shall have all connections made in approved devices or electrical boxes and shall be properly fused. No open splices or frayed wiring permitted.
2. All entrants should consult a qualified (licensed) electrician to discuss concerns or questions about the entry's electrical requirements prior to the parade..
3. Entries using portable generators must have the generators securely mounted on the vehicle with not less than 12 inches of clearance separating them from any light combustible material. Generator exhaust shall pass through substantial and firmly anchored exhaust lines meeting the clearance standards for vehicle exhaust.
4. Generators must be uncovered.
5. Generators shall not be placed in enclosed spaces/vehicles. (Example: a hatchback vehicle with the hatch open is not an approved location for gas-powered generators).
6. No open flames are permitted on floats or towing vehicles.

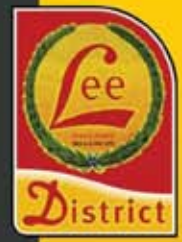
These requirements are a minimum standard. Failure to meet these requirements will **eliminate** your float from any participation in the parade.

**A Float Electrical and Generator Requirement Compliance Sheet signed by the person in charge of the float must be in the possession of the driver for presentation to the Parade Chairperson at the registration table prior to the parade. Entries lacking a signed statement will not be allowed to participate in the parade. The Compliance Sheet appears at the bottom of the Registration Form. A copy of the Compliance Sheet will be returned to you in your parade order mailing.**

**Salina Downtown, Inc.  
PO Box 1065  
Salina, KS 67402-1065  
(785) 825-0535  
gosalina@salinadowntown.com**

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2010 PARADE OF LIGHTS REGISTRATION FORM

PLEASE TYPE OR PRINT

Sponsoring Organization/Group \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail \_\_\_\_\_

Music: Yes  No

Entry Description for ACCESS TV (100 words or less) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FLOAT ELECTRICAL AND GENERATOR REQUIREMENT COMPLIANCE SHEET

(NOTE: A copy of this form will be returned with your parade order.  
Driver must carry a copy to parade)

I \_\_\_\_\_ hereby certify that the following float \_\_\_\_\_  
(Please print name) (Please print)

sponsored by \_\_\_\_\_ complies with the Electrical/Generator requirements specified by  
(Please print)

Salina Downtown, Inc. complies with the Electrical/Generator requirements specified by Salina Downtown, Inc.

\_\_\_\_\_ will not hold Salina Downtown, Inc. responsible for any liability  
(Please print)  
should damages or injury occur.

Please return completed form to:

Christmas 2010 Parade of Lights  
PO Box 1065  
Salina, KS 67402-1065  
Phone: 785 825-0535 Fax: 785 825-7216

Please return registrations no later than Monday, November 15, 2010 at 5 p.m.

# Pre-Parade Entertainment

There will be NO STOPPING for performances or routines during the Parade of Lights this year!

In order to keep our parade moving quickly and smoothly, parade entries are invited to perform before the Parade of Lights in front of TV cameras.

Any parade entry that does a performance or routine is welcome to perform a routine of 5 minutes or less from 5 to 5:45 PM on Santa Fe Avenue.

Please fill out the information below and send it in with your parade application to [gosalina@salinadowntown.com](mailto:gosalina@salinadowntown.com) or:

**Salina Downtown, Inc.**

120 W Ash  
PO BOX 1065  
Salina, KS 67402-1065

Group/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Length of Routine (5 minutes or less) \_\_\_\_\_