

Salina Downtown, Inc

... to champion a healthy, vibrant downtown community!

BOARD OF DIRECTORS

Beth Vinson

Salina Regional Health Center
SDI President

Robin Cates

On The Pot
SDI Vice President

Russel Prophet

Hampton and Royce
SDI Secretary

Kenneth Rinke

Salina Taco Johns
SDI Treasurer

Mike Forristal

Lee Development LLC

Melissa Goetz

KC&G Business Appraisal
Associates

Jerry Hinrikus

Sign Pro

Ken Jennison

Salina Media Group

Christy Lauer

Simply Baby and More

Jim Loader

The Market Shop

Kathryne Perney

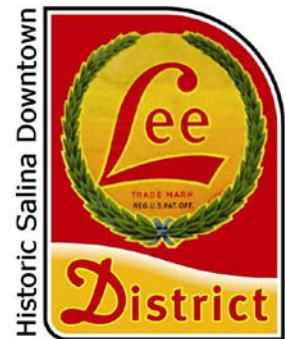
Quilting Station

Brian Richardson

Richardson Developments

Phyllis C. Klima

Executive Director



NOTICE OF MEETING

Lee District

Tuesday, October 13, 2009, 3:30 p.m.

Salina Downtown, Inc., 205 West Ash Street

Established in 1983 by the City of Salina for Downtown Economic Revitalization

OPEN DISCUSSION – 20 minutes designed to allow Board Members to discuss relevant concerns and non-agenda items

AGENDA

- I. Call to Order
- II. Roll Call
- III. Recognition of guests
- IV. Additions or changes to the agenda
- V. Approval of minutes-September 8, 2009 meeting
- VI. City Manager's report
 - A. Comprehensive Plan
 - B. Way Finding Signage
 - C. Parking Plan Implementation
 - D. Lighting Study
- VII. New Business
- VIII. Old Business
- IX. Public Forum - time set aside for any member or general public to address the Board.
- X. Motion to Adjourn

Cc: City of Salina/Jason Gage, Greg Bengtson, City Attorney
Salina Journal, Salina Radio stations, ACCESS-TV, KSN-TV & KWCH-Salina

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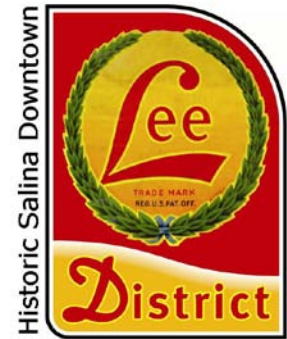
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Lee District

Tuesday September 8, 2009, 3:30 p.m.

Salina Downtown Inc., 205 W. Ash

Established in 1983 by the City of Salina for Downtown Economic Revitalization

OPEN DISCUSSION – 20 minutes designed to allow Board Members to discuss relevant concerns and non-agenda items

DRAFT MINUTES

- I. **Call to Order** – Clark Renfro called meeting to order.
- II. **Roll Call – Present:** Clark Renfro, Beth Vinson, Jim Loader, Mike Forristal, Steve Howe, Jerry Hinrikus, Brian Richardson, Robin Cates, Melissa Goetz, Ken Jennison, Christy Lauer, Ken Rinke. **Absent:** Kathryne Perney, Russ Prophet. **Staff** – Phyll Klima and Cindy Lamer. **City Staff:** None
- III. **Recognition of guests** – Dr. Brad Stuewe
- IV. **Additions or changes to the agenda** - None
- V. **Approval of minutes-August 11, 2009 meeting.** Melissa Goetz moved to approve minutes. Ken Jennison seconded. Motion carried.
- VI. **City Manager's report** – Not in attendance. Phyll up dated Board.
 - A. Wayfinding signage – Installation scheduled for October.
 - B. Parking Plan Implementation –
 - C. Lighting Study – Final report before City Commission in September. City needs to replace bulbs in pedestrian crossings.
- VII. **New Business** - None
- VIII. **Old Business** - None
- IX. **Public Forum** – None
- X. **Motion to Adjourn**– Robin Cates moved to adjourn meeting. Ken Jennison seconded. Motion carried. Meeting adjourned at 3:55.

Cc: City of Salina/Jason Gage, Greg Bengtson, City Attorney
Salina Journal, Salina Radio stations, ACCESS-TV, KSN-TV & KWCH-Salina

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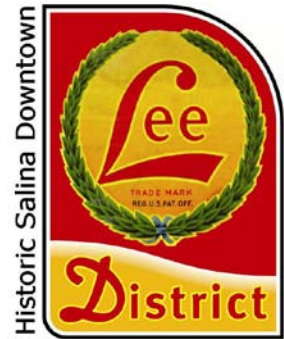
Quilting Station

Brian Richardson

Richardson Developments

Phyllis C. Klima

Executive Director



SALINA DOWNTOWN, INC.

Board of Directors

Tuesday, October 13, 3:30 p.m.

Salina Downtown, Inc., 205 W Ash

AGENDA

I. Call to Order

II. Roll Call

III. Recognition of guests

IV. Additions or changes to the agenda

V. Approval of consent agenda

A. Approval of September 8, 2009 meeting minutes

B. Approval of Directors Report

C. Approve Committee Requests

1. Business Support and Recruitment – Development Incentive Program Review committee recommends approval of the following awards:

Midwest Music, 210 S Santa Fe - \$1,495.

Carroll's Office Building, 200 S Santa Fe – \$ 883.

Salina Tacos, 303 S Santa Fe - \$ 300.

Rendezvous Bar, 249 N Santa Fe - \$3,499.

TOTAL \$6,177.

VI. Quarterly Financial Report

VII. Board Committee Reports

A. Friends of the River

B. Business Incentive Package

C. Holiday Lighting

VIII. Standing Committee/Task Force Reports

A. Business Support and Recruitment

B. Communications and Advocacy

C. Destination Marketing

IX. Action Items

A. Appointment to fill an un-expired term

B. Computer bids

C. Board Retreat

XV. Additional Items

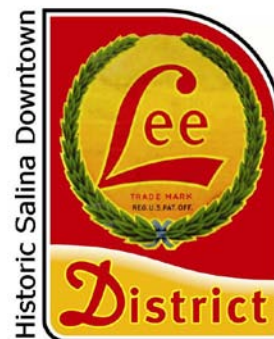
Calendar

Oct 8	Design Review Board 4:00 PM
Oct 10	Exec Committee 2:30 PM
Oct 13	Lee District & SDI Board meetings at 3:30PM
Oct 14	Destination Marketing Committee Noon
Oct 15	BSR Committee 4:00 PM
Oct 22	Design Review Board 4:00 PM

XVI. Public Forum – time set aside for any member or general public to address the Board.

XVII. Motion to adjourn is in order

Cc: City Manager, local media



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SALINA DOWNTOWN, INC.

Board of Directors

Tuesday, September 8, 2009, 3:30 p.m.

Salina Downtown, Inc. 205 W. Ash

DRAFT MINUTES

- I. President Clark Renfro called the meeting to order.
 - II. **Roll Call:** Present: Clark Renfro, Robin Cates, Ken Rinke, Steve Howe, Ken Jennison, Jerry Hinrikus, Christy Lauer, Mike Forristal, Beth Vinson, Brian Richardson, Melissa Goetz Absent: Russ Prophet and Kathryne Perney. Staff: Phyllis Klima and Cindy Lamer. City Staff: None
 - III. **Recognition of guests** – Dr. Brad Stuewe
 - IV. **Additions or changes to the agenda** – None
- Approval of consent agenda -**
- A. Approval of Chamber lease agreement
 - B. Approval of Directors Report
 - C. Approve Committee Requests
 1. Business Support and Recruitment recommends purchasing 32 banner brackets from Ash Enterprise at a maximum of \$60/bracket or total of \$1,920. These will match the existing brackets installed in 2008. Funds from approved annual budget
 2. Destination Marketing recommends purchasing 32 holiday banners for a maximum of \$3,200. Design to be chosen by committee. Funds from charitable donation,
- Robin Cates moved to approve items on consent agenda. Beth Vinson seconded and motion carried.
- VI. **Board Committee Reports**
 - Friends of the River – Dr. Stuewe updated Board on the River project. Encouraged continued support from SDI. Ken Rinke asked Dr Stuewe if it was possible to earmark SDI's funds to a specific project.
 - Business Incentive Package – There are 5 applications in for Development Improvement Projects. Two Project Open projects have been awarded downtown. There will be ribbon cutting at Jack & Jill's on Thursday, September 10, 2009. A Fast Trac class is scheduled to start in November through the CLASS program at the library. Phyll will be the facilitator.
 - Holiday Lighting – Tony Webber, LightWorks will be in town later this week to begin to take down old lights. We will be counting the old bulbs coming down to turn in number for the Take Charge Challenge.
 - VII. **Standing Committee/Task Force Reports** – See attached
 - Business Support and Recruitment – See notes from Business Incentive Package above
 - C & A – A special meeting has been scheduled with Chamber ambassadors to brainstorm ideas for ribbon cuttings.
 - Destination Marketing – Some additional banners have been approved by committee to be up for the holidays. Collected \$2600.00 in the marketing campaign for October Breast Cancer Awareness activities. Lots of activities citywide.
 - Chamber/SDI Task Force – Construction is nearing completion on offices at Chamber.

VIII. Action Items –

- A. Officer Elections – President Renfro presented the following slate of officers for 2009-2010: Beth Vinson, President; Robin Cates, Vice-President; Russ Prophet, Secretary; Ken Rinke, Treasurer. Ken Jennison moved that nominations cease and Board unanimously elect the slate. Jerry Hinrikus seconded and motion carried.
- B. Appointment to fill un-expired term – Clark Renfro moved to contact the following in order listed: Norm Yenkey, Mark Wedel and David Moody. Ken Jennison seconded and motion carried.
- C. Request for contribution – Friends of the River – Ken Rinke moved to give \$3,000.00 to the Friends of the River for advocacy travel. Motion was seconded by Clark Renfro. A discussion followed referencing Dr. Stuewe's presentation and that the SDI Board should anticipate that the Friends of the River will likely make an annual request. Motion carried.
- D. Executive Session for Personnel – Clark Renfro moved to adjourn to executive session for ten minutes reason of discussion of personnel. Steve Howe seconded the motion. Motion carried. Board moved to executive session at 5:00PM. 5:10 PM Jerry Hinrikus moved to extend the executive session for 5 minutes. Clark Renfro seconded the motion. Motion carried. Ken Jennison moved that the Board return to open session at 5:15 PM. Jim Loader seconded the motion. Motion carried. Ken Jennison move that the Board adopt the attached Staff Evaluation and Planning for Executive Director Klima for July 1, 2009 through June 30, 2010. Jim Loader seconded the motion. Discussion: Brian Richardson suggested that future staff evaluations be coordinated with the calendar year and that this adjustment be made in 2010. Motion carried.

XI. Public Forum – None

XII. Additional Items – None

XIII. Ken Jennison moved to adjourn. Mike Forristal seconded. Meeting adjourned at 5:20 PM.

SALINA DOWNTOWN, INC
Statement of Activities - Budget vs. Actual
July through September 2009

	<u>Jul - Sep 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
GRANT INCOME	668.00			
INTEREST INCOME	0.00	450.00	-450.00	0.0%
PROGRAM INCOME	16,650.19	4,500.00	12,150.19	370.0%
SERVICE FEES	9,026.05	14,500.00	-5,473.95	62.25%
Total Income	<u>26,344.24</u>	<u>19,450.00</u>	<u>6,894.24</u>	<u>135.45%</u>
Expense				
BANK SERVICE CHARGES	30.32	15.00	15.32	202.13%
BUILDING REPAIR/MAINTENANCE	122.95	150.00	-27.05	81.97%
COMMUNICATIONS	818.41	750.00	68.41	109.12%
COMPUTER SUPPLIES/MAINTENANCE	0.00	450.00	-450.00	0.0%
CONTINGENCY	0.00	150.00	-150.00	0.0%
DUES & SUBSCRIPTIONS	250.00	500.00	-250.00	50.0%
EQUIPMENT MAINTENANCE AGREEMENT	125.43	150.00	-24.57	83.62%
EQUIPMENT REPAIR	0.00	225.00	-225.00	0.0%
INSURANCE	0.00	800.00	-800.00	0.0%
MARKETING	6,061.18	7,000.00	-938.82	86.59%
MEALS	15.79	60.00	-44.21	26.32%
MEETING EXPENSES	268.42			
OFFICE SUPPLIES	454.22	500.00	-45.78	90.84%
OTHER EXPENSES-MISC.	0.00	75.00	-75.00	0.0%
PERSONNEL EXPENSE	14,487.07	13,835.00	652.07	104.71%
POSTAGE EXPENSE	317.37	900.00	-582.63	35.26%
PRINTING	59.75	300.00	-240.25	19.92%
PROFESSIONAL DEVELOPMENT	0.00	600.00	-600.00	0.0%
PROFESSIONAL SERVICES	5,674.00	6,740.00	-1,066.00	84.18%
RENT	1,710.00	1,800.00	-90.00	95.0%
SUPPLIES	420.56	225.00	195.56	186.92%
TRAVEL, MILEAGE	395.40	450.00	-54.60	87.87%
UTILITIES	361.23	800.00	-438.77	45.15%
Total Expense	<u>31,572.10</u>	<u>36,475.00</u>	<u>-4,902.90</u>	<u>86.56%</u>
Net Ordinary Income	<u>-5,227.86</u>	<u>-17,025.00</u>	<u>11,797.14</u>	<u>30.71%</u>
Net Income	<u><u>-5,227.86</u></u>	<u><u>-17,025.00</u></u>	<u><u>11,797.14</u></u>	<u><u>30.71%</u></u>

See accountants' compilation report.

SALINA DOWNTOWN, INC
Profit & Loss Prev Year Comparison
 January through September 2009

	<u>Jan - Sep 09</u>	<u>Jan - Sep 08</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
GRANT INCOME	58,207.00	50,500.00	7,707.00	15.26%
INTEREST INCOME	574.35	1,962.38	-1,388.03	-70.73%
ORGANIZATION CONTRIBUTION	55,000.00	55,000.00	0.00	0.0%
PROGRAM INCOME	23,441.99	6,873.85	16,568.14	241.03%
SERVICE FEES	69,212.67	78,388.45	-9,175.78	-11.71%
Total Income	<u>206,436.01</u>	<u>192,724.68</u>	<u>13,711.33</u>	<u>7.11%</u>
Expense				
BANK SERVICE CHARGES	125.15	48.07	77.08	160.35%
BUILDING REPAIR/MAINTENANCE	420.12	668.97	-248.85	-37.2%
COMMUNICATIONS	1,496.34	1,351.55	144.79	10.71%
COMPUTER SUPPLIES/MAINTENANCE	213.33	0.00	213.33	100.0%
DUES & SUBSCRIPTIONS	1,081.85	1,219.44	-137.59	-11.28%
EQUIPMENT-NON CAPITAL	0.00	219.12	-219.12	-100.0%
EQUIPMENT MAINTENANCE AGREEMENT	376.07	316.90	59.17	18.67%
EQUIPMENT REPAIR	80.40	74.94	5.46	7.29%
INSURANCE	895.00	877.00	18.00	2.05%
MARKETING	9,926.19	10,368.61	-442.42	-4.27%
MEALS	381.38	144.30	237.08	164.3%
MEETING EXPENSES	1,848.16	2,340.54	-492.38	-21.04%
OFFICE SUPPLIES	1,563.88	895.20	668.68	74.7%
OTHER EXPENSES-MISC.	50.55	0.00	50.55	100.0%
PERSONNEL EXPENSE	39,128.59	37,279.11	1,849.48	4.96%
POSTAGE EXPENSE	1,149.20	1,448.19	-298.99	-20.65%
PRINTING	3,506.01	5,763.54	-2,257.53	-39.17%
PROFESSIONAL DEVELOPMENT	1,320.00	870.00	450.00	51.72%
PROFESSIONAL SERVICES	28,692.19	18,852.41	9,839.78	52.19%
RENT	6,384.00	5,700.00	684.00	12.0%
SPEC PROJ-FACADE EXP	26,940.00	20,524.54	6,415.46	31.26%
SUPPLIES	13,356.89	3,067.34	10,289.55	335.46%
TAXES & FEES	91.00	71.00	20.00	28.17%
TRAVEL, MILEAGE	2,767.16	1,183.86	1,583.30	133.74%
UTILITIES	1,203.89	1,067.27	136.62	12.8%
Total Expense	<u>142,997.35</u>	<u>114,351.90</u>	<u>28,645.45</u>	<u>25.05%</u>
Net Ordinary Income	<u>63,438.66</u>	<u>78,372.78</u>	<u>-14,934.12</u>	<u>-19.06%</u>
Net Income	<u><u>63,438.66</u></u>	<u><u>78,372.78</u></u>	<u><u>-14,934.12</u></u>	<u><u>-19.06%</u></u>

SALINA DOWNTOWN, INC
Statement of Activities - Budget vs. Actual
January through September 2009

	<u>Jan - Sep 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
GRANT INCOME	58,207.00	50,000.00	8,207.00	116.41%
INTEREST INCOME	574.35	1,350.00	-775.65	42.54%
ORGANIZATION CONTRIBUTION	55,000.00	40,000.00	15,000.00	137.5%
PROGRAM INCOME	23,441.99	14,500.00	8,941.99	161.67%
SERVICE FEES	69,212.67	75,000.00	-5,787.33	92.28%
Total Income	<u>206,436.01</u>	<u>180,850.00</u>	<u>25,586.01</u>	<u>114.15%</u>
Expense				
BANK SERVICE CHARGES	125.15	45.00	80.15	278.11%
BUILDING REPAIR/MAINTENANCE	420.12	450.00	-29.88	93.36%
COMMUNICATIONS	1,496.34	2,250.00	-753.66	66.5%
COMPUTER SUPPLIES/MAINTENANCE	213.33	1,350.00	-1,136.67	15.8%
CONTINGENCY	0.00	450.00	-450.00	0.0%
DUES & SUBSCRIPTIONS	1,081.85	950.00	131.85	113.88%
EQUIPMENT-NON CAPITAL	0.00	300.00	-300.00	0.0%
EQUIPMENT MAINTENANCE AGREEMENT	376.07	450.00	-73.93	83.57%
EQUIPMENT REPAIR	80.40	1,675.00	-1,594.60	4.8%
INSURANCE	895.00	2,000.00	-1,105.00	44.75%
MARKETING	9,926.19	13,000.00	-3,073.81	76.36%
MEALS	381.38	180.00	201.38	211.88%
MEETING EXPENSES	1,848.16	2,000.00	-151.84	92.41%
OFFICE SUPPLIES	1,563.88	1,400.00	163.88	111.71%
OTHER EXPENSES-MISC.	50.55	225.00	-174.45	22.47%
PERSONNEL EXPENSE	39,128.59	40,235.00	-1,106.41	97.25%
POSTAGE EXPENSE	1,149.20	2,700.00	-1,550.80	42.56%
PRINTING	3,506.01	5,700.00	-2,193.99	61.51%
PROFESSIONAL DEVELOPMENT	1,320.00	3,000.00	-1,680.00	44.0%
PROFESSIONAL SERVICES	28,692.19	23,840.00	4,852.19	120.35%
RENT	6,384.00	5,400.00	984.00	118.22%
SPEC PROJ-FACADE EXP	26,940.00			
SUPPLIES	13,356.89	655.00	12,701.89	2,039.22%
TAXES & FEES	91.00	50.00	41.00	182.0%
TRAVEL, MILEAGE	2,767.16	1,350.00	1,417.16	204.98%
UTILITIES	1,203.89	2,000.00	-796.11	60.2%
Total Expense	<u>142,997.35</u>	<u>111,655.00</u>	<u>31,342.35</u>	<u>128.07%</u>
Net Ordinary Income	<u>63,438.66</u>	<u>69,195.00</u>	<u>-5,756.34</u>	<u>91.68%</u>
Net Income	<u><u>63,438.66</u></u>	<u><u>69,195.00</u></u>	<u><u>-5,756.34</u></u>	<u><u>91.68%</u></u>

See accountants' compilation report.

SALINA DOWNTOWN, INC
Statement Of Financial Position
As of September 30, 2009

	Sep 30, 09
ASSETS	
Current Assets	
Checking/Savings	
CERTIFICATE OF DEPOSIT	50,545.47
OPERATING ACCOUNT	31,822.91
PETTY CASH	60.00
SCOUT BROKERAGE	102,998.59
Total Checking/Savings	185,426.97
Total Current Assets	185,426.97
Fixed Assets	
ACCUMULATED DEPRECIATION	-7,858.64
FURNITURE & FIXTURES	9,220.75
Total Fixed Assets	1,362.11
Other Assets	
NOTE RECEIVABLE-StartUp Kansas	20,063.75
Total Other Assets	20,063.75
TOTAL ASSETS	206,852.83
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
ACCOUNTS PAYABLE- FACADE GRANT	14,732.67
FICA PAYABLE (Social Security)	0.02
Total Other Current Liabilities	14,732.69
Total Current Liabilities	14,732.69
Long Term Liabilities	
NOTES PAYABLE-EXT IMPROV PGM	20,093.75
Total Long Term Liabilities	20,093.75
Total Liabilities	34,826.44
Equity	
UNRESTRICTED NET ASSETS	108,587.73
Net Income	63,438.66
Total Equity	172,026.39
TOTAL LIABILITIES & EQUITY	206,852.83

See accountants' compilation report.

**SALINA DOWNTOWN, INC.
Executive Director's Report
September 2009**

Administration –

Program of Work

1. Board –

2009 Program of Work

- A.** Smoky Hill River Development –Phase 2 has been included in the 2010 City of Salina budget.
- B.** Business Incentive Package – The Board members working on this priority have not met since February 18. However, board members are continuing to make personal calls on Lee District member businesses.

Project Open - Submitted Start-Up Kansas Application on behalf of Jack and Jill's Salon. I continue to do follow-up with the Lee District businesses participating in Project Open as well as continuing to "business coach" the five FastTrac® graduates. Next FastTrac® sessions begin November 16 with 3 hour evening sessions 5:45-8:45 PM Monday and Wednesday through December 16. Spring FastTrac is scheduled for March 29 – April 28 (Mondays and Wednesdays from 5:45 PM until 8:45 PM - again through the CLASS program at the Salina Public Library)

Salina has been designated as a NetWork Kansas E-Community! We now have \$75,000 State Tax Credits to sell to establish a revolving loan fund for Salina small businesses. The Chamber will administer this program. I will serve as Salina representative to the State and Regional E-Community meetings.

- C.** Holiday lighting 2009 – Installation in progress

Board Position – Norm Yenkey has been appointed by Mayor Larson to fill the two year term vacated by Clark Renfro.

2. Committee Reports

A. Business Support and Recruitment

- Development Incentive Program application period closed September 11.
- The City Downtown Parking Committee has not met since Oct 17, 2008. August 11, Chief Hill indicated via phone that he anticipated requesting the purchase of the equipment within two weeks. This system will allow their staff to issue computerized tickets and/or warnings (to individuals who have not received citations in the previous six months.)
- The City Commission approved the wayfinding signage bid at their regular meeting July 6. This package includes the Lee District wayfinding and parking signage. Anticipate installation in October, 2009.
- The City has received the final lighting study report in early May. Report was presented to the City Commission in Study Session at 2:30 PM September 21.
- Continue individual contact with developers on as requested basis.
- Continue individual business consultations.
- Scheduled the second FastTrac® session on to begin in November. This session will be held at the Salina Public Library and is being marketed through their CLASS program.
- Business Activity Reports
 - NEW BUSINESSES – New in September
 - BUSINESSES FOR SALE
 - Carol Lee Donuts
 - Santa Fe Phillies and Subs
 - BUSINESSES CLOSING/CLOSED
 - Temp Closings following fire
 - Anderson's Leather Shop
 - RELOCATED WITHIN DISTRICT:

- B. Communications and Advocacy** – Met this month with Chamber volunteers and staff to discussed proposed activities of All American Team and possible creation of Lee District Ambassadors. Representatives decided not to recommend creating a separate group. They did recommend

that the Chamber include SDI staff on communications regarding All American Team activities to allow Lee District to help promote those within the District. They further recommended that SDI staff consider joining the Chamber All American Team.

Published e-newsletter and direct mailed to about 70 businesses who either report no e-mail address or who have indicated mail as their communication preference.
SDI staff has been asked to speak to the Kansas Arts Commission Sept 3, 2009.

Our office has been experiencing ABUNDANT computer related problems over the past several months. Staff is gathering cost information on upgrades and alternate service providers.

C. Destination Marketing –

Met Wednesday, September 9

- Agreed to the design of the holiday light pole banners and awarded the job to low local bidder Western Associates.
- “Marketing Opportunities” mailings were sent July 3 with the following response:

BREAST CANCER		BIG BOORAMA		PARADE OF LIGHTS		TOTAL
				100.00	Ornament	100.00
				50.00	Candy Cane	50.00
1,000.00	The Cure					1,000.00
100.00	Microscope	50.00	Goblin	50.00	Candy Cane	200.00
50.00	Petri Dish	200.00	Witch	100.00	Ornament	350.00
250.00	Lab Assistant			50.00	Candy Cane	300.00
250.00	Lab Assistant			250.00	Wreath	500.00
50.00	Petri Dish	50.00	Goblin	50.00	Candy Cane	150.00
500.00	Research Scientist					500.00
500.00	Research Scientist					500.00
2,700.00		300.00		650.00		3,650.00

City of Salina

Downtown Improvements –

- City Comprehensive Planning process is nearing completion. I have been attending City Commission Study Sessions regarding the proposed plan. The Plan contains significant emphasis on downtown and the Smoky Hill River Revitalization project.
- Way finding Signage – City Commission
- Parking – Chief Jim Hill anticipates presenting equipment purchase request in September to start the process of change. I have not seen this appear on the City Commission agenda.

Salina Area Chamber of Commerce

- Project Open - Chamber and SDI staff have been drafting annual SEDIC report to be presented in October.
- Remodel is nearing completion. Chamber anticipates Certificate of Occupancy in October. Which means the SDI office will be moving in October.
- Salina has been designated as a NetWork Kansas E-Community! The Chamber and SDI jointly authored this application. We now have \$75,000 State Tax Credits to sell to establish a revolving loan fund for Salina small businesses. The Chamber will administer this program. I will serve as Salina representative to the State and Regional E-Community meetings.

PR/Speaking engagements – Sept 3 – Kansas Arts Commission regarding Public Art Project.

Professional Development – Oct 21 - will attend quarterly training in Leavenworth on fund raising and volunteer development